MAIN FACS "TIPS & TECHNIQUES"

07/24/2003 Page 1 Volume 9, Issue #31

IMPORTANT: This issue contains important operating information for all users of R*STARS and ADPICS. Please distribute promptly.

In this issue:

 MAIN FACS ONLINES UNAVAILABLE - DOCUMENT AND FINANCIAL TABLES ARCHIVE

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On Saturday, August 9, 2003, data will be archived from the Document Financial, Grant, Allotment, and Cash Control tables. MAIN FACS onlines will not be available on that day.

After the archive, the following R★STARS inquiry screens will yield no data if a fiscal year of 2001 or earlier is entered within the INQ YEAR field:

Cash Control Summary Inquiry screen (S057) Agency Budget Financial Inquiry screen (S061) Cash Control Financial Inquiry screen (S063) Grant Financial Inquiry screen (S066)

Documents that have a zero DOC BALANCE on S064 Document Record Inquiry, at a detail and summary level, will be archived provided no activity has occurred in fiscal years 2002 and 2003, and no payments related to the document are outstanding.

System users will no longer be able to view archived documents on the following R★STARS screens:

Vendor Documents Inquiry screen (S059) Document Record Inquiry screen (S064)

As a result of this archive process, all <u>related</u> transactions on the Accounting Event (AE) table will be moved to the Inactive Accounting Event (INAE) table when the monthly inactivation of AE is performed.

In addition, a new reporall archived documents.	The report will be ava	AFRDZAR) which will prailable in RMDS and wil	rovide a listing of l sort the archived